

10.1 Cash equivalent to Leave Salary is admissible for number of days of earned leave and half pay leave at the credit on the last date of service subject to the maximum of 300 days.

10.2 The Half pay leave cannot be commuted fully to make up for the shortfall in earned leave. The cash equivalent of leave salary is calculated as follows:

For Earned Leave:

$$\frac{\text{Basic pay + DA admissible on the date of retirement from service}}{30} \times \text{No. of days of unutilised earned leave at credit subject to a maximum of 300 days}$$

In case EL credit is falling short of 300 days, encashment of Half Pay Leave can be availed for the difference

For Half Pay Leave:

$$\frac{\text{Half of Basic pay + DA thereon admissible on the date of retirement from service}}{30} \times \text{No. of days of Half Pay Leave at credit subject to the total of earned leave and HPL at credit not exceeding 300 days}$$

- **Rule 39 (2)**